

**BOARD OF EDUCATION MEETING MINUTES**  
**SCHOOL DISTRICT OF OAKFIELD**  
**OAKFIELD MIDDLE/HIGH SCHOOL INSTRUCTIONAL MEDIA CENTER**  
**MONDAY, FEBRUARY 27, 2017**

1. Meeting called to order by President Kottke at 5:30 p.m.
2. Pledge of Allegiance
3. Roll call
  - a. Members: P. Dercks, H. Kopf, P. Kottke, T. Marcoe, J. Nyhuis, A. Patterson, T. Schulz  
Absent: None
  - b. Staff: V. Dalzin, B. Doyle (5:42), G. Jakubos, A. Kamenski, C. Klassy, M. Liebelt, D. Mock (5:47),  
H. Rabe
  - c. Other: C. Haase, G. Perry, J. Shepherd
4. Mrs. Marcoe, seconded by Mrs. Patterson, moved to approve the January 23, 2017 and February 13, 2017 Board Meeting Minutes, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
5. Mrs. Kottke, seconded by Mrs. Marcoe, moved to approve the warrants through January 23, 2017, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
6. Public Comments - None
7. Student Guests – Elementary and 6<sup>th</sup> Grade Cooperative Art Project students will present at a future meeting.
8. Reports:
  - a. Student Representative Mr. Culver reported that last week they had FFA week with dress-up days. FFA advisor put out a fun challenge that if the ‘Oakfield FFA and FFA Alumni’ Facebook page received a certain amount of ‘Likes’, FFA would buy all the Josh Falk fundraiser bake sale contents and hand out to students for free. They achieved their goal! Mr. Nyhuis noted that the FFA luncheon for staff appreciation was great! Sports are coming to a close for the season.
  - b. Administrator Reports
    - i. Dr. Dalzin reported that like the MS/HS library upgrades last year, we will be making other needed upgrades to the buildings. Roof portion above the MS/HS gym will start when weather is nice. For the MS/HS bathrooms, we will be consulting an architect to ensure we’re making the most of the spaces. Carpeting in classrooms will take place during Spring Break. MS/HS window replacements will take place once school is out for the year. Cameras are being purchased to install thereafter. Administration is narrowing down options to present to Board for an electronic sign in front of the MS/HS building. Governor legislation is making recommendations and repeals in his recently published bulletin. The Governor has different advisors on his budget committee advising him on public and rural schools. Governor Walker is visiting our school on March 9, 2017 to visit with students, answer questions, and have media session. Recently had Professional Development day with Dr. Rugotska presenting on Growth Mindset in workshop format. In the afternoon, staff participated in technology sessions. Dr. Dalzin is officially an Oakfield Lions Club member now. There are four candidates running for School Board. Oakfield Lions Club and Oakfield PTO will have a Meet the Candidates event on March 28<sup>th</sup> at 6:00 p.m. to have candidates present. The DLT is reading a new book and had a good debrief from parent/teacher conferences. March is ‘Music in our Schools’ month.
    - ii. Dean of Students Mock reported that nine schools out of 24 are looking at creating their own Trailways Conference; Oakfield is not one of the nine. Dr. Dalzin pointed out that those nine met without others knowing. Reasons were presented to the Athletic Directors when they met; they heard the nine out and are trying to reformulating to try and meet requests. See what nine decide in time. Possibly similar to dual conference like previously. Girls injury prevention camp was setup with little or no interest. Mrs. Marcoe shared that the \$40 cost is a concern for students. Others mentioned that the cost of injury would be more yet maybe the Booster Club or another group would help cover the cost. Mr. Mock will try and reschedule this important injury prevention camp. Volleyball and wrestling have started, we have healthy wrestling numbers! He has encouraged all coaches to go to Coaches Clinics, where they also would get the benefit of meeting others.
    - iii. Principal Classy reported that FFA week was really fun! Teacher/staff lunch and Friday’s fun events for students. Students voted and Mrs. Klassy kissed the pig Kevin Bacon. Choir and Band just had their Solo & Ensemble event; there are 12 pieces going to state, some overlap in students. Laura

Wusterbarth got 1<sup>st</sup> place at Forensics and wrote her own piece! There was a competition for students to create artwork options for the 2017 Summer School booklet and Ms. Krantz is the winner! ACT will be the next couple of days. The school trip to Washington DC will be March 9-13.

- iv. Principal Doyle reported that FFA Officers came over and read to different elementary classroom students and they loved it, thanks for reaching out to the Elementary. We had our Agriculture Representative give us positive feedback on always being welcoming and helpful. Third grade had approximately 100 pajamas to donate to the Fond du Lac Social Services Department! We are celebrating Dr. Seuss week now. We had great Spring parent/teacher conferences; 50% participation. We are going to host a Lemonade Day that Fond du Lac Association of Commerce created. Jessica Shepherd is one of three parent volunteers coordinating it and working with local business leaders for 15 students to have a lemonade stand in May. Future Oaks Night, formerly called Child Development Day, is led by our Special Education Director Holly Rabe will take place February 28<sup>th</sup>. It's a chance for children ages 2 ½-4 ½ to come visit with parent(s), receive a small surprise, and have Speech, Special Education, Oakfield Library, Mrs. Doyle all available to visit with. Oakfield Child Care/Learning Center received CPR training in January. The instructor that trained them also inspected the District defibrillators, made recommendations for updates, updates are completed.
  - c. Dr. Dalzin gave a brief financial update.
  - d. Mrs. Patterson reported that Governor Thompson's wife personally has come forward with a fund to help with mental health for districts. First initiative as First Lady of Wisconsin. CESA 6 is working to restructure administration. Ted Neitzke is going through all aspects of CESA 6 to confirm they are the most qualified and efficient they can be.
9. Dr. Dalzin presented the revised 2017-2018 Academic Calendar, as the Board requested at the February 13, 2017 Committee of the Whole meeting. Mrs. Patterson commented that when asking other districts, most in the Fox Valley are starting September 1, 2017. The Board requested changing the Professional Development Day from Friday, February 16, 2018 to Monday, February 19, 2018. Mrs. Marcoe asked if a couple of days were included for snow days and Dr. Dalzin confirmed that because of the minute as well as day requirement, we are in adherence. Mrs. Kottke, seconded by Mrs. Patterson, moved to approve the 2017-2018 School District of Oakfield Academic Calendar, as presented, after moving the Professional Development Day from Friday, February 16, 2018 to Monday, February 19, 2018. Motion carried: 7 ayes, 0 noes, 0 absent.
  10. Mrs. Klassy commented that the plan for Summer School 2017 remains as it was presented at the February 13, 2017 Committee of the Whole meeting. The Summer School 2017 booklet cover was selected and Ms. Krantz was the winner; she has been notified. Mrs. Kottke, seconded by Mrs. Marcoe, moved to approve the plan for Summer School 2017, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
  11. Dr. Dalzin presented the 2017-2018 Registration Fees form. As the Board requested, no fees were to increase. We added \$25 for Trapshooting and \$25 for co-op sports. Mrs. Patterson, seconded by Mr. Schulz, moved to approve 2017-2018 Registration Fees form and additions, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
  12. Mr. Kamenski explained that he sent out a letter to a couple of companies asking for donation of tooling and equipment. Also, the Technology Education Department received donation from the Village of Oakfield Board's from the Belle Reynolds fund as well as from Mr. and Mrs. Greg Deer. Mr. Eckberg, Village resident, works for Silver Star Brands and has donated a used Bridgeport Mill and tooling. With other items purchased from donations made, Mrs. Marcoe asked if there would be room for it all. The old mill is a little smaller so both will be inspected by licensed professional(s) as needed for safety and evaluated for what machine is best to retain. Upon passing inspection, students and applicable staff are required to go through safety training. Mrs. Patterson, seconded by Mr. Nyhuis, moved to accept the donations, as discussed. Motion carried: 7 ayes, 0 noes, 0 absent.
  13. Mr. Mock commented that about 14 students are in Trapshooting. Practices are on Sundays, events during the week. Mr. Karls started as a Volunteer Coach and recommending we pay him \$1,000 stipend as Trapshooting Advisor. Mrs. Marcoe, seconded by Mrs. Patterson, moved to approve Mr. Karls as Trapshooting Advisor for the 2017 season, with \$1,000 stipend, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
  14. The fee of \$300/student for Trapshooting was discussed. They experienced a successful year of Trapshooting, Oakfield FFA via Mrs. Zimmerman's help funding it. It is requested that the District pay \$300/student that participates, ask the student to pay only \$25, similar to a sport fee. Trapshooting is now a lettered sport for the District. Mrs. Patterson, seconded by Mrs. Kopf, moved to approve that the District pay

\$300/student that participates in Trapshooting, and ask the student to pay \$25, as presented.

Motion carried: 7 ayes, 0 noes, 0 absent.

15. Mr. Mock presented the following coaches for Spring 2017: Mr. Aaron Schepp for Varsity Baseball, Mr. Jeff Ogle for JV Baseball, Matt Shafer for Baseball Volunteer, Mr. Kirk Tapp for MS Baseball, Mr. Brian Sabel for Varsity Softball, Ms. Kasey Cook for JV Softball, Chris Cook and Chad Conger as Softball volunteers, and Mr. Eric Schreiner for Varsity Golf. Mr. Mock noted that Fall coaches have been evaluated. Winter coaches evaluations are in process, almost complete. Dr. Dalzin also reviews and signs off on all evaluations. Mrs. Marcoe confirmed that for future coach recommendations, if it has been a year cycle from commencement, the evaluations will accompany the recommendations. Mrs. Patterson, seconded by Mr. Nyhuis, moved to Spring 2017 coaches, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
16. Meetings – Next School Board Meetings:
  - a. Committee of the Whole Meeting - Monday, March 27, 2017 at 5:30 p.m. in the OES IMC
  - b. Regular Meeting - Monday, March 27, 2017 at 6:30 p.m. in the OES IMC
17. Mrs. Kottke, seconded by Mrs. Patterson, moved to adjourn at 7:45 p.m. to Executive Session according to Wisconsin State Statute 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, student transportation Request for Proposals returned.  
Motion carried: 7 ayes, 0 noes, 0 absent.

Respectfully submitted by:

Grace Jakubos, School Board Secretary